

PHASE 4 ~ MANUFACTURING

Deliverable 21 ~ Intellectual Property Disclosure

Due Date: <http://rrg.utk.edu/resources/BME469/assignments.html#Deliverable21>

INSTRUCTIONS. Complete an intellectual property disclosure form (but DO NOT SIGN it) for your engineering design technology. Your disclosure is due electronically to Dr. Jeff Reinbolt (reinbolt@utk.edu) and you should add it to your design history file as well.

Purpose

The Intellectual Property Disclosure provides information that is needed to evaluate your team's invention/creation. The form is used as a Record of Invention to record intellectual property that was created and the circumstances under which it was created. It provides the basis for a determination of patentability, for drafting a patent application, and/or for registering a copyright.

This is a legally important document, which should be prepared carefully. The purpose of this form is to facilitate the prompt disclosure by personnel of any Intellectual Property to which an organization may assert ownership rights pursuant to any Intellectual Property Policy they may have.

For the purposes of this class, you should complete the form as an exercise, but do not sign the form.

Critical Information

You will need to use the [BME469 IP Disclosure Form.pdf](#).

The disclosure contains the following sections:

1. Title. A short, but descriptive title to the invention.
2. Description. A brief description of the invention. Some things to include:
 - a. Describe how this invention is novel.
 - b. Describe why this invention is useful.
 - c. Explain what has been demonstrated up to this point.
 - d. Describe any advantages over existing technologies.
 - e. Attach papers or presentations that can help explain the invention.
3. Contributors. List any person who contributed to the novel and useful features of the invention.
 - a. UT CONTRIBUTOR – any person who receives a paycheck from UT or is affiliated with UT (student).
 - b. NON-UT CONTRIBUTOR – any person who contributed to the invention, but is not affiliated with UT.
4. Funding Sources. List the contract/agreement (if any) under which the work is being performed:
 - a. Federal

- b. Private
 - c. University
 - d. Other
 - e. Material Transfer Agreement (MTA) – if any material used for this project was obtained from a 3rd party under an MTA, please attach the agreement.
 - f. VA – if there was any VA support associated with this project, please provide the details of this association.
5. Public Disclosure. Has this invention been disclosed to any other parties? If, so:
- a. List any publications where it has appeared.
 - b. List any conference presentations/abstracts where it has been presented.
 - c. List any theses, dissertations or graduate defenses that have included it.
 - d. If this invention been offered for sale or public use, list to whom and on what date.
 - e. List any other disclosure made (including individual communication) if the other party had no obligation to maintain the material in confidence.
6. Witness. The form should be signed by a witness who is capable of reviewing and understanding the technical aspects of the invention. A colleague who is not an inventor on this invention typically serves this role.
7. Allocation of Rights. **NOTE, DO NOT SIGN** this section. All UT contributors should indicate whether their contribution was made as part of their affiliation with UT.
- a. The UT inventors should indicate their preference in assigning the invention to UTRF (this is a required step for UTRF management of the invention) or indicate some other preference.
 - b. The UT inventors should indicate their preference in how any revenue generated in the course of commercializing the invention will be shared among all UT inventors. This should be indicated in percentages and should total 100%.
8. Required Signatures. **NOTE, DO NOT PROCESS** this section.

You should complete sections 1-7; however, you should not sign the form.